

Glenreagh Mountain Railway Inc.
Minutes of monthly Board Meeting
held on 14th May, 2009
at Glenreagh West

Ref	Item	Action
0.0	Meeting opened at 6.00pm, President Andrew Lee in the chair.	
1.0	<p>Attendance: Andrew Lee (President), Peter Dickson-Smith (Sec.), Christopher Frost, Kevin Anderson (Vice-President), , Ron Paul, Terry Boatswain, Dennis Clack, Helen Bamford (Treasurer) David Page (Vice-President), Trevor Kelly, John Kramer.</p> <p>Apologies : Ron Wells, Dennis Clack,</p> <p>Visitors : Judith Boatswain, Claire Collins, Bruce Smith, Russell Phemister, Col Campbell</p>	
2.0	<p>Chairman's Opening Remarks : President Andrew welcomed members & Visitors. The President expressed his frustration regarding the practice of some members approaching ITSRR and bypassing the Rail Safety Committee. Reference was made to a letter received from ITSRR detailing the definition of railway work within the meaning of the ACT "RSA 2008". A robust debate then took place being finalized with the following Motion.</p> <p>Motion : <i>No further railway work to be carried on infrastructure or rolling stock in accordance with ITSRR direction dated 14th May 2009.</i></p> <p>Moved : John Kramer Seconded : David Page Passed</p>	
3.0	<p>Minutes of Monthly Meeting 16.04.09 : the minutes were tabled as read.</p> <p>Amendments/corrections :</p> <p> 4.1 GHRS Group : modify second sentence to read "The Group Committee does not appear to have been active and apart from regular mowing has not met for over 20 months". (The Secretary noted that because of the correction he held over the invitation to the secretary/treasurer of the group to attend this meeting.)</p> <p> 4.10 Land Lease PDS & BL : Votes against the motion 2 – David Page & Christopher Frost.</p> <p> 6.2 RRFN : second line delete "read out" insert "referred to a"</p> <p> 7.2 Accreditation Review & Status : letter to ITSRR of 4th May to be circulated. PDS</p> <p> 13.4 Workshop Extension : was approved by motion.</p> <p> Moved : Ron Wells Seconded : David Page Passed</p> <p> Motion : <i>it was moved that the minutes be approved as an accurate record .subject to amendments</i></p> <p> Moved : Peter Dickson-Smith Seconded : David Page Passed</p> <p>3.1 Matters Arising :</p> <p> 10.4 Rescission Motion : <i>Item 10.4 of April be rescinded</i></p> <p> Moved : Helen Bamford Seconded : David Page Passed</p> <p> 13.8 Work for the Dole : Lowanna project not proceeding due to time constraints.</p> <p> 13.6 Heritage Open Day : Lowanna project proceeding.</p>	
4.0	<p>Treasurer : the Treasurer's report was tabled. The treasurer outlined the financial position and in order to honour our commitments moved the following recommendations as motions :</p> <p> Motion : funds in Special Purposes Account to be held secure and not drawn against. Pay Bus sale, Book sales & coal fund accounts to be held to cover Auditors fees for 2009 and photocopier.</p> <p> Moved : Helen Bamford Seconded : John Kramer Passed</p> <p> Moved Treasurer's Report Accepted : Helen Bamford</p> <p> Seconded : Trevor Kelly Carried.</p> <p> 4.1 Glenreagh Heritage Railway Station : the Station Group finance accounting was discussed. It was resolved that as GMR was responsible for the ARTC Lease and insurance cover that the group funds should be incorporated into GMR accounting system. The ARTC Lease payment is due 1st August 2009.</p>	<p>HB</p> <p>HB</p>

Motion : *It was resolved to invite the Secretary/Treasurer of the Glenreagh Station Group to meet with the GMR Treasurer and Secretary to clarify the accounting position. The ARTC Lease payment to be made when due.*

Moved : Ron Paul **Seconded :** Kevin Anderson **Carried**

PDS

4.2 Finance Committee Report : the report was tabled and the following recommendations moved as motions :

4.2.1 Development Applications : to clarify the implications of all conditions contained in the various DA Approvals held by the Secretary for Glenreagh West it was resolved that a Sub-Committee be appointed to examine the documents. Sub-Committee to consist of Treasurer Helen Bamford, David Page & Secretary Peter Dickson-Smith, committee to report back to the Board after meeting in July when Treasurer Helen Bamford returns from leave.

Moved : Peter Dickson-Smith **Seconded :** David Page **Carried]**

PDS/DP/HB

4.2.2 Caretaker : the waste water system has been commissioned and a DA can be submitted to allow the permanent location of a resident caretaker within the Glenreagh West works compound. The Job description for the position can now be drafted. It was resolved that the Secretary will prepare a draft for approval.

PDS

4.2.3 PDS/BL Land lease : following the rescission motion at 3.1/10.4 above, it was proposed that a new lease agreement be drafted with the lessees to allow the residential improvements to be sub-let. It was proposed that a sub-committee be formed to draft a new lease Agreement consisting of the Treasurer Helen Bamford, David Page & Peter Dickson-Smith. Meeting to take place in July after Treasurer Helen Bamford returns from leave.

Moved : David Page **Seconded :** Helen Bamford **Carried**

HB/PDS

5.0 Membership : no new membership applications have been received. Two existing members have purchased life memberships, the Board welcomes Valmai & Lindsay Thomson as life members of Glenreagh Mountain Railway. Life Member Certificates to be prepared.

PDS

6.0 Management :

6.1 GMR Records : no action to record.

PDS/JWK

6.2 ORH Awards : it was noted that the 2009 ORH Volunteer Awards were open for submissions nominating recognition of individual volunteers for outstanding service to the Railway Heritage of NSW.

7.0 Accreditation Management :

7.1 Accreditation : several draft documents were tabled for discussion & comment. The Rail Safety Manager gave notice that more documents would be issued in the next 2/3 weeks. It was resolved that all comments be forwarded electronically with the aim of Board approval at the June Board meeting.

7.2 MAP Training : items 2 & 3 of the GMR request for changes to the wording of the MOU have been agreed to by MAP Training. Item 1 request to add words “**if available**” to the end of Clause covering access to GMR plant & equipment was not acceptable and the words “**except when not available due to mechanical breakdown**”.

Motion : *GMR agrees to suggested revised wording.*

Moved : Helen Bamford **Seconded :** Kevin Anderson **Carried**

PDS

8.0 Correspondence : The correspondence was tabled as per schedules.

8.1 Matters Arising :

9.0 Infrastructure Report :

9.1 Glenreagh West Station (Moorland) : no report.

9.2 Red Rattler : Australian train Removers – Mario will be collecting his bogies and track 23rd, 24th & 26th May, he will be able to relocate the Red Rattler on 26th. DA approval to be sought from CVC and clearance from ITSRR. The Secretary to chase up.

PDS

9.3 Annexe & Biocycle completion : waste water system has been commissioned and amenities now being used. Hot Water system heater yet to be connected to power. Eric Shaw to be contacted & asked to cost the connection of power.

- 9.4 Perway** : nothing to report on items a) ACI Siding, b) Timbertop, c) Glenreagh Yard, but David stated he would visit the Grafton Ferry Siding soon. DP
- 10.0 Rolling Stock :**
- 10.1 Pacific National Sale** : Expressions of Interest are invited in the sale of Pacific National 48 Class diesel locos surplus to requirements. After discussion it was decided to submit an EOI for a 48 Class operational loco. Secretary to prepare. PDS
 - 10.2 1919 Report** : inspection required.
 - 10.3 Trikes** : no report.
 - 10.4 Carriages**: window requires repair.
 - 10.5 CPH 11 Steel Frame** : Engineer's report received.
 - 10.6 Tram 392 & Generator** : Engineer's report received.
- 11.0 Funding :**
- 11.1 RDA** : There is still no news of the Federal Government's new funding program.
 - 11.2 Applications Lodged** : the Secretary advised there was no news yet of results.
 - 11.3 Bendigo Bank Grants** : PDS
- 12.0 Tram Report :**
- 12.1 Tram Shed Stage 2** : awaiting outcome of ITSRR submission.
 - 12.2 DA Submission** : the Tram Manager Russell Phemister requested a copy of the DA for the Tram Shed extension. PDS
- 13.0 Top End Report :**
- 13.1 Lowanna CMP** : the original conservation consultant (Ray Love) has been replaced and a new consultant appointed. Work is expected to restart soon.
 - 13.2 Enviro Grant** : no progress to report.. DP
 - 13.5 Access Ramp** : funding provided by TURSA for hand rails.
 - 13.6 Heritage Open Day** : plans for the Heritage Open Day is proceeding.
 - 13.8 Work for the Dole** : the WFD program grant application in conjunction with TURSA & CHCC will not proceed due time constraints, but is still looking for funding under the Job Skills Grants program .
- 14.0 Articles of Association** : deferred to a future meeting.
- 15.0 General Business Items :**
- 15.1 Landrover sale** : offer received of \$500 has been withdrawn.
 - 15.2 2030 Coffs Vision** : David Page gave a report on the Coffs Harbour 2030 Vision Seminar. David also gave a brief report on the CHCC Working Group preparing a lobbying submission to provide a local passenger rail service between Kempsey & Grafton.
 - 15.3 GMR Wound up** : the question was asked what happens to GMR assets if GMR is wound up. The Articles of Association determine that all rolling stock assets will transfer to the Rail Motor Museum at Paterson.
- 16.0 Next Meeting** : there being no more business the Chairman closed the meeting at 9.10pm. The next meeting will be held on **Thursday 11th June at 6.00pm in the Crib Room at Glenreagh West.**

Signed Chairman : **Date** :